



INDIVIDUAL ARTIST PROPOSAL REVIEW PROCEDURES

The Nevada Museum of Art encourages submissions from individual artists. The Curatorial Department reviews proposals on a quarterly basis, and although we make every effort to respond in a timely manner, it may take some time before you receive a response. We appreciate your patience.

The following guidelines are intended to help expedite the review of submissions by insuring that each artist proposal is as complete as possible. If you require additional information or assistance, please contact the Curatorial Department at 775-329-3333 ex. 259.

Please include the following materials with your proposal:

1. WRITTEN MATERIALS

- a. Current resume listing solo and group exhibitions, education, teaching or professional experience, commissions, awards, publications and bibliography.
- b. An artist statement briefly reflecting your personal feelings/intentions as an artist.
- c. If you are submitting a proposal for an installation or performance, please also include an exhibition statement outlining your spatial and material needs.

2. VISUAL MATERIALS

- a. A selection of 35mm slides or photographs of the work you wish to exhibit (5 to 20 images is standard). Each slide or photograph must be labeled with the artist's name, title, date, media and dimensions for the work.
OR
- b. Digital images on CD Rom. It is best if these images are in jpeg or gif format, with an image size no smaller than 5x7 inches and 300dpi. Please make sure titles and dates are clearly indicated in the file name and that you submit a separate printed list that includes title, date, media and dimensions for each work.
OR
- c. If you are a media artist, proposing a video or installation for the NMA Media Gallery, please submit a preview of your work in DVD format.
- d. **WE DO NOT ACCEPT ORIGINAL ARTWORK FOR REVIEW.**

3. MAILING INSTRUCTIONS

Please send proposals to: Curatorial Department
Nevada Museum of Art
160 West Liberty Street
Reno, NV 89501

If you would like your materials returned, please include a self-addressed, stamped envelope or other packaging with sufficient return postage. Since we do not have space to retain all of the proposals that are submitted, they will be discarded if you do not provide the necessary packaging for their return.

Thank you again for your interest in the Nevada Museum of Art!