



## INDIVIDUAL ARTIST PROPOSAL REVIEW PROCEDURES

The Nevada Museum of Art encourages submissions from individual artists. The following guidelines are intended to expedite the review of submissions by ensuring that each artist proposal is as complete as possible. If you are an artist and would like to introduce NMA's curators to your work, please follow the guidelines below:

1. You may submit artwork in the form of photographs, JPGs/URL where we can view the work online or send a thumb drive. The image size should be no smaller than 5 x 7 inches and 300 dpi. Please make sure titles and dates are clearly indicated in the file name and that you submit a separate printed list that includes the title, date, medium and dimensions for each work. **We cannot accept actual works of art for review.**
2. Include a cover letter introducing yourself and the images you are submitting for review, including a brief description of your project. An artist statement briefly reflecting your personal feelings/intentions as an artist is also welcome.
3. Include a current resume listing solo and group exhibitions, education, teaching or professional experience, commissions, awards, publications, and bibliography.
3. Send your material to:  
Pamela Chadwick  
Curatorial Department  
Nevada Museum of Art  
160 West Liberty Street  
Reno, NV 89501

Or email materials to: [Curatorial@nevadaart.org](mailto:Curatorial@nevadaart.org)

**If you would like your physical materials returned, please include a self-addressed stamped envelope or other packaging with sufficient return postage.**

### Please Note:

- The Curatorial Department reviews proposals on a quarterly basis, and although we make every effort to respond in a timely manner, it may take some time before you receive a response. We appreciate your patience.
- **We cannot make studio visits or see the work in person during the initial phase of the review. If there is sufficient interest from a curator, we will contact you about any further steps.**
- Please note that while we are happy to review your work, our exhibition schedule is planned approximately two to three years in advance and is carefully balanced to present our viewers with a varied artistic program. Therefore, we are rarely able to accommodate unsolicited submissions for exhibitions.